

Lac qui Parle-Yellow Bank Watershed District

April 5, 2022

Meeting Minutes #626

Call to Order

The meeting was held in the Lac qui Parle Annex, 422 5th Avenue, Madison, MN 56256, with a virtual ZOOM login option. The meeting was officially called to order by Chairman Darrel Ellefson at 4:30 p.m. **Managers Present:** Chairman Darrel Ellefson, Secretary David Craigmile, Publicity Manager Michael Frank, Vice-Chairman John Cornell, and Treasurer Andrew Weber. **Managers absent:** none. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, Park Manager Ron Fjerkenstad, Ditch Inspector Jared Roiland, and Environmental Feedlot Specialist Abby VanKempen. **Staff absent:** none **Others present:** none

Approval of the Agenda

Chairman Ellefson asked for additions to the agenda. There being none, Manager Andrew Weber motioned to approve the agenda, seconded by Manager David Craigmile. Upon roll call vote, motion passed 5-0.

Staff Reports:

Environmental/Feedlot Specialist: Abby gave her monthly report.

- There was a run-off complaint at the end of February and we continue to work with MPCA and the landowner to get the feedlot into compliance.
- Attended my first MACFO (Minnesota Association of County Feedlot Officers) annual conference in Alexandria.
- There is one turkey barn in Lac qui Parle infected with the Avian influenza. MPCA is working closely with the landowner.
- There will be a CUP (Conditional Use Permit) hearing on April 11th for the Lincoln Pipestone Rural Water project in Ten Mile Lake Township.
- Went with Marg and Trudy to Chippewa County for their annual septic installer meeting, went over what we expect from installers, and changes for the upcoming year.
- I passed my first two septic class tests. The next class is a week- long design class scheduled for April in Alexandria, MN.
- We will be holding a paper shredding event on April 23rd from 10:00 a.m. to 1:00 p.m. at the County Highway garage in Madison.
- The summer electronics collections are the second Saturday of the month from May-October at the landfill.

PARK: Ron Fjerkenstad gave his monthly report.

- Ron will be starting some of the 2022 park crew on April 11th, 2022 and plans of the full crew starting the end of April.
- There are a couple large dead trees at some campsites that Vandevere Tree Service will need to remove prior to park opening. The crew will cut them up for firewood.
- Plans have started for the 4th of July fireworks.
- Park is expected to fully open up May 1, 2022.
- Ron reported no new beaver chews by the lake, which is good.

Manager Michael Frank asked if it is ok for Canby summer rec to do the fishing program again this summer. Ron reported he thought it was a good program and we usually provide a seasonal pass.

- Michael Frank reported the new swing set should arrive in June. He plans to have volunteers to help with the install.

COORDINATOR REPORT: Mitch Enderson reported on monthly activities.

- The Advisory committee had an all-day meeting on March 23, 2022 at the Canby City Building for 1W1P. The primary purpose of the meeting was to prioritize issues within each planning region and types of projects to address them.
- Trudy and I have worked together to submit responses to HEI for feedback on priority resource points, local regulations & ordinance, and potential budget for projects.
- The comment period for the Kammrath dam repair permit from DNR ends tomorrow, April 6, 2022 for Canby Creek. Area II thinks the questions from DNR have all been answered and things should move forward very soon with bidding.
- The BWSR April newsletter was released last week with a feature story on the Del Clark Lake projects.
- We haven't had any new applications for SSTS this year. Our current fund allocation will expire in August so I will need to start applying for a new loan in the next couple months.
- An application for the ESRI conservation grant was submitted and it was approved for \$100 for another year of ArcMap license. ArcMap desktop is currently going dormant and the rep for ESRI strongly suggested transitioning to ArcPRO so I will start looking into what that will consist of.
- Pictometry visited the County to discuss future flyovers. It sounds like the County would prefer to move forward with an enterprise GIS system at this time over 3- year flyover intervals.
- Continue to chip away at scanning permits when time allows. I have about 3.5 drawers left to go.
- Assist with cleaning vault in spare time. Found some old canoe routes we may test for future canoe trips.

WCA: Mitch Enderson reported on monthly activities.

- Permits have picked up this past month.
- April 28th the TEP is meeting to visit a couple sites along with two bank sites so credit requests can be approved.
- April 13th is the date set for Court for the Yellow Bank, 4 violation site.
- A TEP meeting will be held on Friday afternoon for the CD #24 proposed ditch cleanout.
- I will be attending WCA training in Mankato May 25-26th.

DRAINAGE REPORT: Jared Roiland reported on monthly drainage activities.

- Trudy & I attended the Drainage Inspector meeting in Willmar on March 9th, 2022.
- DeRon Brehmer asked the Watershed to facilitate a meeting with landowners contributing to a private ditch system by Rosen.
- Quintin Peterson from SWCD, Mark Diitrich from Dept of Ag, the landowner and I met on site in Section 20, Lac qui Parle for a possible saturated buffer. There is possible funding available for the construction and design through the Ecosystem Services Exchange and NRCS. This would also make a great demo site due to its location. The landowner seemed very interested.
- On March 17, 2022 managers Craigmile, Weber, and I toured the southern half of Lac qui Parle County and most of the Yellow Medicine County within the Watershed boundary to view some of the more unique characteristics of the watershed and help new Manager Weber become familiar with the area.

- On April 4, 2020 Trudy and I met with the contractor and engineer on the site of CD #42 Improvement project. The Contractor plans to move equipment up in April. The engineer has a detailed list of corrections that must be made and some other issues were discussed.
- We have had some issues with a dead battery in the new pickup. We charged the battery and got it going and I talked to the Ford dealership in Dawson and they gave a few suggestions to why this was happening. I think we have it up and running.
- Worked with LQP County on amount to bond for the Br 3 CD #4 improvement project.
- Trudy & I have been closely watching House File 4274 which is a bill being heard that would require drainage authorities to submit documentation on any work completed on drainage systems (repair or improvement) to a portal on the BWSR website. It doesn't sound like this will have much traction but the concern is that it could hang around so we must keep an eye on it.

OTHERS: None

TREASURER'S REPORT: The Treasurer's report was read by Manager Andrew Weber.

Manager Weber reported transferring \$60,000 from our savings into the general fund as approved last month.

John Cornell motioned to approve the Treasurers report, seconded by Michael Frank. Upon roll call vote, the motion passed 5-0.

The following warrants were presented for approval:

	<u>Number</u>	<u>Vendor</u>	<u>Details</u>	<u>03/01/2022 to 04/05/2022</u>
<u>General Klein Account:</u>				
6202		Houston Engineering, Inc.	1W1P consulting services	\$8,604.00
6203		Trudy Hastad	1W1P reimb for 3-23-22 meeting supplies	<u>\$52.22</u>
			TOTAL	\$8,656.22
<u>Park Expense Account:</u>				
Transfer		UPB General fund	3-5-22 park payroll	\$2,264.24
Transfer		UPB General fund	4-5-22 park payroll	\$2,264.26
1471		Frontier Communications	park phone, fax, internet	\$289.01
1472		VOID	VOID	\$0.00
1473		Postmaster	Yearly PO Box 2 rent	\$70.00
1474		LQP County Environmental Office	park cell phone	\$41.22
1475		Olson Sanitation LLC	park trash	\$112.32
1476		Lyon-Lincoln Electric Coop	park electricity	\$674.50
1477		Lincoln Pipestone Rural Water	March water usage	<u>\$34.64</u>
			TOTAL	\$5,750.19
<u>UPB GENERAL ACCT:</u>				
22031-22034		semi-monthly payroll	March 1-15 payroll	\$6,831.43
22035		Darrel Ellefson	per diem, mileage	\$332.46
22036		David Craigmile	per diem, mileage	\$229.35
22037		Michael Frank	per diem, mileage	\$138.84
22038		John Cornell	per diem, mileage	\$213.22
22039		Andrew Weber	per diem, mileage	\$128.31
4229		LQP-YB Liability	Federal withholding	\$2,210.02
4230		LQP-YB Liability	semi-monthly PERA	\$1,337.23
22040-22043		semi-monthly payroll	March 16-31 payroll	\$6,831.42
22044		monthly park payroll	March park payroll	\$2,264.26
4231		LQP-YB Liability	Federal withholding	\$2,767.60
4232		LQP-YB Liability	monthly State withholding	\$759.00
4233		LQP County Auditor/Treasurer	Health insurance	\$5,888.46
4234		LQP-YB Liability Acct	monthly & semi-monthly PERA	\$1,764.04
4235		LQP Coop Oil Company	gas for truck	\$36.41
4236		Rodney Hanson	15 nuisance beaver bounty	\$300.00
4237		Rinke Noonan Attorney @ Law	monthly retainer, CD #42 Imp	\$308.00
4238		Houston Engineering	CD #42 Imp; Br 3 CD #4 Imp	\$6,322.49

4239	Yellow Medicine County Treasurer	2022 YM property taxes	\$6,799.18
4240	Patrick Johnson	24 nuisance beaver	\$480.00
4241	LQP County Auditor/Treasurer	March postage	\$20.15
4242	Jared Roiland	mileage reimbursement	\$25.16
4243	City of Madison	shop electricity, sewer, garbage	\$90.95
4244	Morris Electronics	external floppy disk	\$45.00
4245	Esri	ArcGis desktop license	\$100.00
4246	MN BWSR	WCA training registration – Mitch	\$100.00
4247	LQP Coop oil Company	gas	\$13.45
4248	Minnesota Revenue	March sales & use tax	\$30.00
		TOTAL	\$46,366.43

DITCH ACCT

TOTAL \$0.00

Andrew Weber motioned to approve the warrants as presented, seconded by John Cornell. Upon roll call vote, motion passed 5-0.

Secretary's Report: Trudy Hastad reviewed Secretary report #625 as mailed.

Manager Andrew Weber motioned to approve meeting minutes #625 as mailed, seconded by Manager David Craigmile. Upon roll call vote, motion passed 5-0.

Administrator Report/Old & New Business: Trudy Hastad gave the Administrator report.

- Discussed the need for some gravel at the shop. One load of gravel would be plenty and we would not need it until late May early June. Andrew Weber said he could bring his skid steer in to help spread out the gravel if we coordinate with him.
- Reported on the status of the CD #42 improvement project and the CD #54 improvement project. No action was taken.
- Attended the SSTS meeting with Marg and Abby in Chippewa County.
- Attended the drainage inspector meeting in Willmar on March 9-10. It was a good meeting.
- Updated on the proposed office remodel project.
- Attended a follow up meeting with the LQP County Commissioners and DNR. We discussed drainage issues and land acquisitions.
- Attended the 1W1P meeting on March 23, 2022 in Canby. The meeting was well attended.
- Shared the BWSR April newsletter which featured the Del Clark settling pond project.
- I will be attending the CUP hearing on April 11, 2022 at the LQP County Annex.
- Our paper shredding event will be held on Saturday, April 23, 2022 at the LQP County Highway garage.
- Jared and I will be going on the LQP County Hwy tour and showing the Commissioners the CD #4 crossings that will be repaired, CD #54 improvement project, and the CD #42 improvement project, along with the Florida Creek restoration site.
- Discussed the Farmers mutual line installation. We can get free fiber optic up to the shop building, but if we don't we would have to pay the cost ourselves in the future. Discussion followed and the Board unanimously agreed to get the shop hooked up.

PERMITS- The following permit applications were applied for:

13591	Tony Ludvigson	Garfield, 23	seepage, main tile, intakes	04/05/22 DE
13592	Tony Ludvigson	Garfield, 26	seepage, main tile, intakes, pump	04/05/22 DE
13593	Seth Haas	Madison, 35	seepage, main tile, intakes	04/05/22 DE
13594	Mike Borstad	Lake Shore, 11	seepage, main tile, intakes	04/05/22DE
13595	Mike Borstad	Lake Shore, 13	seepage lines	04/05/22 DE
13596	Robert Bjornson	Garfield, 33	seepage, main tile, intakes	04/05/22 DE
13597	Donald Farmer	Mehurin, 27	seepage, main tile, intakes	04/05/22 DE
13598	Robert Olson	Cerro Gordo, 25	seepage, main tile, intakes	04/05/22 DE
13599 Renew #13394	Keith Olson	Arena, 31	seepage, main tile, intakes	04/05/22 DE
13600	Bryan Clark	Lake Shore S, 32	seepage lines, intakes	04/05/22 DE
13601	Gary Lee	Baxter, 9	seepage lines	04/05/22 DC

13602	Bryan Clark	Lake Shore, 15	seepage lines	04/05/22 DE
13603	Tom Milbrandt	Manfred, 4	cleaning ditch	04/05/22 DE
13604	Tom Milbrandt	Manfred, 5	cleaning ditch	04/05/22 DE
13605	Tom Milbrandt	Mehurin, 22	installing ditch	04/05/22 DE
13606	Dan Croatt	Arena, 13	seepage, main tile	04/05/22 DE
13607	Randy Wittnebel	Perry, 34	seepage, main tile	04/05/22 DE
13608	Randy Wittnebel	Perry, 29	seepage, main tile, clean ditch	04/05/22 DE
13609	Steve Kemen	Hamlin, 16	seepage, intakes	04/05/22 DE
13610 Renew #13397	Dan Jibben	Perry, 36	seepage, main tile	04/05/22 DE
13611	Don Larson	Arena, 20	seepage, main tile, intakes, pump	04/05/22 DE
13612	Larry Tollakson	Riverside, 31	replace tile	04/05/22 DE
13613	Dwayne Strei	Yellow Bank, 10	seepage, main tile	04/05/22 AW
13614	John Stolpman	Walter, 3	seepage lines	04/05/22 AW
13615	Joseph Spors	Walter, 4	seepage, main tile, pump	04/05/22 AW
13616	Stuart Frazeur	Hammer, 2	seepage, main tile, intakes, pump	04/05/22 MF
13617	Stuart Frazeur	Hammer, 2	install control structures (NRCS)	04/05/22 MF
13618	Frazeur Farms, Inc	Hammer, 9	seepage lines	04/05/22 MF
13619	Ted Berckes	Hammer, 2	seepage, main tile	04/05/22 MF
13620 Renew #13369	Mark & Nancy Gorder FLP	Hammer, 3	seepage, main tile	04/05/22 MF
13621	Gary Nagel	Ten Mile Lake, 15	seepage lines	04/05/22 DC

Permits Denied: none

Manager David Craigmile motioned to approve the permits, seconded by Manager Andrew Weber. Upon roll call vote, motion passed 5-0.

Manager Craigmile shared a power point presentation on the Lincoln Pipestone Rural Water project and discussed what the plans are for the project. Discussion followed with no action taken.

Meeting adjourned at 6:18 p.m.

Darrel Ellefson, Chairman

Attest:

David Craigmile, Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Tuesday, May 3, 2022 at 4:30 p.m.