

**Please complete and submit to your project manager.**

Reporting Period:  January 1 through June 30 (Due August 1)  
 July 1 through December 31 (Due February 1)

All information is required by the U.S. Environmental Protection Agency (EPA) and the Minnesota Pollution Control Agency (MPCA). Do not leave blanks (unless otherwise noted). This report form can be typed using your computer. Use the "tab" key to move through the fields of this form. Enter responses using text and check boxes as indicated. Keep a copy for your records.

## I. General report information

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1. Project title: Lac qui Parle River WRAPS Project Phase II
2. Project sponsor (Grantee): Lac qui Parle - Yellow Bank Watershed District
3. Contact name: Mitch Enderson
4. E-mail address: mitch.enderson@lqpc.com
5. Funding:  319  CWP  CWP Loan  Clean Water Fund   
Other: \_\_\_\_\_
6. Contract number: 100258
7. MPCA Project Manager: Katherine Pekarek-Scott
8. Effective date (mm/dd/yyyy): 10/19/2015 Expiration date (mm/dd/yyyy): 6/30/2019

## II. Semi-annual report information

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1. **Project activities completed during last six (6) months according to the program objectives or tasks (please be specific):**

Objective 1: Community Outreach:

Task A: TEAM Coordination:

TEAM partners have been notified of incoming results being produced through Prioritize, Target, and Measure Application (PTMApp) by Houston Engineering through a contract with MN Soybean Growers Association. Modeling results and report progress indicated to TEAM partners during county Local Work Group meetings.

Task B: Public Participation:

Education committee was redeveloped. Committee made plans to meet and discuss remainder of education outreach activities in workplan. Discussion was to include what types of activities to perform and create a task list with what committee members can continue/begin working on to make the programs successful. Committee met on January 18<sup>th</sup> to develop lists. Due to email issues, only portion of committee was present. Remainder of committee reconvened to complete and review lists on April 6<sup>th</sup>.

Program Coordinator attended multiple public meetings and shared program information. Meetings included: attended Lac qui Parle Resource Commission meeting January 24, attended and spoke at Lac qui Parle Study Club February 5, attended Lincoln County Local Work Group Meeting March 20, attended and spoke at Lac qui Parle corn and soybean growers annual meeting March 22, attended and spoke at Lac qui Parle annual Joint Township Meeting March 26, attended Yellow Medicine County Local Work Group Meeting March 29, attended Lac qui Parle County Local Work Group Meeting April 4, attended and spoke at Lake Hendricks Improvement Association Annual Meeting June 2.

Program Coordinator and Education Committee organized event for Women's Day, but event was ultimately cancelled due to lack of reservations.

Program Coordinator planned and hosted annual canoe trip. 2018 trip was extremely successful and produced 28 participants, the most the watershed has had for the trip. Route conditions were ideal and participants enjoyed a taco in bag lunch at the conclusion. Many complements were received from participants with plans to bring additional people next year. A large amount of excellent photos were taken and shared with participants and on the Watershed Facebook page.

Program Coordinator held a radio show to discuss WRAPS progress and updates in addition to promoting upcoming events, including women's day event and canoe trip.

Objective 2: Data Collection & Analysis:

Program Coordinator has continued communication with Houston Engineering regarding PTMApp modeling inventory results produced through Houston's contract with the MN Soybean Growers. Coordinator also attended specific PTMApp training to allow for locally produced PTMApp results at any defined scale.

Objective 3: Project Coordination:

Quarterly invoices and semi-annual report completed and submitted.

Reports listed on website.

Budget amendment to accommodate for updated bus/transportation costs and updated work plan contacts.

**2. List all products (documents, pamphlets, videos, maps, etc.) produced in this reporting period:**

Pictures from annual canoe trip sent to participants and posted to Watershed Facebook page.

RSVP postcards promoting Women's Day Event.

**3. Challenges faced (optional):**

Gathering necessary participation for Womens' Day planned to be completed.

Getting the new redeveloped Education Committee together due to server/email issues experienced in the beginning of the year.

**4. Summary of monitoring data collected (if applicable):**

NA

**4a. Have all monitoring stations been established in EQulS?**  Yes  No  N/A

**4b. Are the data being routinely submitted for storage into EQulS?**  Yes  No  NA

If yes, last submittal date (mm/dd/yyyy): \_\_\_\_\_

**5. Are the Best Management Practices data being annually entered into eLINK?**  Yes  No  N/A

If yes, date last entered (mm/dd/yyyy): \_\_\_\_\_

**6. Describe specific (quantifiable, if possible) results achieved during this period:**

NA

Phosphorus Load Reduction: NA lbs./year

Nitrogen Load Reduction: NA lbs./year

Sediment Load Reduction: NA lbs./year

**7. Did the MPCA execute a change order or amendment for this project during this reporting period?** No  Yes

**If yes, summarize those changes:**

Reduce intern hours in Objective 2 Task A from 582 to 526, and shift the corresponding \$1,400.00 to Bus Rentals in Objective 1 Task B.

Update subcontract project manager contact information.

**8 List anticipated program objectives or tasks to be completed during the next six (6) months please be specific):**

Objective 1: Community Outreach:

Task A: TEAM Coordination:

Coordinator expects to host TEAM meeting as harvest season completes. Meeting will focus on status of reports currently being worked on and when Houston Engineering will convene meeting to gather input for WRAPS report development and the restoration/protection strategies that will be included. TEAM meeting will also be used to review work plan/budget to determine what partners can do to help stay on track and what was agreed upon and budgeted for.

Coordinator will additionally share with group information on PTMApp and other modeling avenues that have become available.

**Task B: Public Participation & Education**

Program Coordinator will continue planning with redeveloped Education Committee for upcoming events and larger events later in the workplan.

Coordinator will attend any public meetings held to share watershed and WRAPS updates.

Coordinator will plan with Education to prepare for first public meetings in 2019 to share up to date results and reports, along with any other current WRAPS updates.

Education committee will continue to plan for first bootcamp held later in 2019 which will display water monitoring techniques and expand on what is expected to be seen in healthy environments.

Education Committee will spend time assessing Women's Day events and attempt to develop a replacement event for the previously cancelled event that will be able to produce better participation.

Coordinator and partners will continue to share updates and information on local radio as necessary.

Education Committee will develop outlines and content as well as sign type for inserting public signs highlighting WRAPS.

Coordinator will continue to update District's webpage.

**Objective 2: Data Collection & Analysis**

TEAM will discuss plans for inventories and if changes need to be made. TEAM will determine what inventories are important moving forward.

Coordinator will continue to work with partners developing modeling tools and utilizing results for determining restoration/protection strategies and to focus on BMP placement.

Coordinator will review the SID report or any other related requests from MPCA staff, as well as assist with any additional monitoring requests.

**Objective 3: Project Coordination:**

**Task A: Project Management:** Coordinator will assist with needs of Houston Engineering to develop WRAPS report.

Coordinator will continue to submit reimbursement quarterly requests and a semi-annual report. Coordinator will additionally make any change orders or amendments as needed.

### III. Expenditure information for this period

Provide a copy of your workplan budget showing cumulative expenditures and budget balances by workplan objective and task. Also, fill out the summary below.

Expenditure report attached

| <b>Complete the table below:</b>                      | <b>Amount</b>       |
|---|---------------------|
| Total grant amount                                    | \$155,060.00        |
| Total match amount (if applicable)                    | \$0.00              |
| <b>Total project amount</b>                           | <b>\$155,060.00</b> |
| Grant expenditures this period                        | \$4,520.28          |
| Match expenditures this period (if applicable)        | \$0.00              |
| Cumulative grant expenditures to date                 | \$22,707.56         |
| Cumulative match expenditures to date (if applicable) | \$0.00              |
| <b>Total cumulative expenditures to date</b>          | <b>\$22,707.56</b>  |

Date form completed (mm/dd/yyyy): 07/25/2018